

Post Title	Holiday Camp Leader
Division	Healthy & Active Communities
Section	Healthy & Active Communities
Location	Citywide

Responsible to	Holiday Camp Supervisors, Active Schools Coordinators, Assistant Operations Managers
Responsible for	Any immediate reports

* Candidate's suitability will be measured by assessment in the following ways;
A – Application: **I** – Interview: **R** – References: **X** - Interview Exercise[s]

	Attributes	Essential	Desirable	Assessment
Experience				
1	Experience of working with participants in a similar setting	X		A, I
2	Knowledge of how to plan and deliver age and skill level appropriate activities	X		A, I
3	Experience of working with participants who may present challenging behaviour		X	A, I
Skills, Abilities and Knowledge				
4	Good Leadership skills	X		I
5	Well organised	X		A, I, X
6	Customer focussed	X		A, I, X
7	Communicate with participants of all ages, and parents / guardians of junior participants	X		A, I, X
8	Motivate participants	X		I, X
9	Work on own initiative	X		A, I
10	Behave in a consistent and reliable manner whilst ensuring that everyone is treated fairly and with respect	X		I, X
11	Demonstrate a drive and desire to improve performance and deliver better services	X		I
12	Health and Safety principles and working to Health and Safety procedures	X		I
Interpersonal and Social Skills				
13	Good communication skills in all formats	X		I R
14	Enthusiastic	X		A I R

15	Working in a team environment	X		I R
16	Confident		X	I R
17	Ability to adapt	X		I R

Qualifications and Training

18	Relevant National Governing Body Leaders (or equivalent level) Qualification in a sport or sports		X	A
19	Emergency First Aid At Work (or equivalent)		X	A
20	PVG Membership for Regulated Work with Children and/or Protected Adults or willingness to obtain prior to a formal offer of employment being made.	X		A
21	Willingness to complete Getting It Right For Every Child (GIRFEC) / Child Protection online training course	X		A, I
22	Positive Coaching Scotland (PCS) Double Goal Coach online training course (completed as part of induction)	X		A, I

Other

23	Willingness to undertake further training	X		A, I
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Prepared/Updated by:	Nickie Scorgie - Head of Human Resources & Organisational Development Graeme Dale – Head of Sport and Active Communities
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